

Working Group Minutes

June 2022

Working Group 1 Business

Meeting # 1

Date: June 14th, 2022*Minutes prepared by Christer Bergman – June 20th, 2022*

Participants

University	Contact name	Present/Not present
Chalmers University of Technology	No representation	
University of Gothenburg	Lena Pedersen	Present
Jönköping University	No representation	
Karolinska Institute	Richard Cowburn	Not present
KTH Royal Institute of Technology	Christina Murray	Not present
Linköping University	No representation	
Linnaeus University	Torbjörn Håkansson	Present
Luleå University of Technology	Maria Vyatkina	Present
Lund University	Lisa Thelin	Present
Mid Sweden University	Anna Lindahl	Present
Mälardalen University	Daniel Boqvist Mikael Hjorth	Present Not present
Uppsala University	Cecilia Nilsson	Present
Partners		
Swedish Embassy	Maria Brogren	Not present
Swedish Institute	Lisa Truedsson	Not present
SACC USA	Christer Bergman	Present & Group Leader

Agenda

1. Introduction of all participants
2. Review of our task
3. Review of the proposed goals, subgoals and activities
- (4. Proposal for change of some goals, subgoals and/or activities)
- (5. Working Group leadership)
6. Timeline and meeting frequencies
7. AOB

Presentation material

During the meeting a ppt presentation was used containing information that was sent out prior to the meeting. This ppt presentation will be sent out alongside the minutes.

Minutes

1. The group made a brief introduction and most of the participants knew each other since before due to other affiliations and similar positions at the universities. Mid Sweden University has not selected a participant yet, but Anna was there as an interim participant, and they will select another participant very soon.
2. The group briefly reviewed the task for the working group and concluded that it is a very straight forward and simple task, but the instructions for the working groups are very open and need to be created and built during the project. We also emphasized that the working groups should be ready to propose changes to the task and goals/subgoals/activities during the project.
A conversation regarding the overall task and needed resources/funding took place and it was concluded that the current scope is very broad, and we most likely need to focus on certain areas. Questions/proposals for funding that was raised included Dept of Education, Vinnova, specific support for talent mobility and from “external” sources.
3. The proposed goals/subgoals and activities (that is part of the project plan and that was distributed prior to the meeting) was reviewed and the decision was that each participant will review the information during the next two weeks and send to Christer. He will then summarize the feedback and make a proposal for a revised plan before the next meeting. The group will then recommend an updated plan for the group - major changes must be decided by the Steering Committee. ***[Action: Each participant sends in feedback to Christer before Mid-July]***
4. This topic was referred to as per above (3).
5. Christer proposed that he would continue to be the group leader for the next meeting (meetings), but the preferred group leader would come from a group participant since the topic is very familiar and current for them. Christer emphasized that SIREUS project resources will continue to be involved, be responsible for administration and execution of the activities. He asked the participants to let him know if any participant would like to be the group leader and/or if any would like to propose another participant for the role. Christer will then reach out and discuss the possibility, the role and how this would work. ***[Action: Interested in being the group leader, let Christer know asap]***
6. Christer proposed the next meetings to be on July 26th and September 5th. It was concluded that these dates would not work due to summer vacation, and Christer asked for input to the dates from the participants. **However, after the meeting the other working groups insisted to decide on dates and book the meetings. (“Which was a good idea”). The new dates are therefore Tuesday August 16th @ 13.00 and Tuesday September 27th @ 13.00.** Christer will invite to those meetings.

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