

Working Group Minutes

August 2022

Working Group 2 University

Meeting # 2

Date: August 16th,2022

Minutes prepared by Christer Bergman – August 19th, 2022

Participants

University	Contact name	Present/Not present
Chalmers University of Technology	Jens Hansson	Present
University of Gothenburg	Hans Abenius	Present
Jönköping University	Heidi.Woodhouse-Schmit	Present
Karolinska Institute	Mia Bjerke	Present
KTH Royal Institute of Technology	Ronald T Nordqvist	Present
Linköping University	Caroline Sturesson	Present
Linnaeus University	Ingela Åberg	Present
Luleå University of Technology	Maria Vyatkina	Present
Lund University	Pouneh Eftekhari	Present
Mid Sweden University	Anna Lindahl	Not present
Mälardalen University	Pablo Camacho Sanhueza Eva Maaninen-Olsson	Present Not present
Uppsala University	Philipp Baur	Not present
Partners		
Swedish Embassy	Maria Brogren	Present
Swedish Institute	Lisa Truedsson	Not present
SIREUS Trainees	Hanna Bergman Louise Murphy	Present Present
SACC USA - SIREUS	Christer Bergman	Present & Group Leader

Agenda

1. Welcome
 - a. Update on WG participants
 - b. Review of minutes from last meeting
2. Review of feedback from the group
3. Proposal for change of some goals, subgoals and/or activities
4. "Top 5 activities"
5. Working Group leadership
6. Next meeting
7. AOB

Presentation material

During the meeting a ppt presentation was used containing information that was sent out prior to the meeting. This ppt presentation will be sent out alongside the minutes. An updated and complete “Goals & Activities” document will also be sent out.

Minutes

1. After a brief introduction of new members, the minutes from previous meeting was reviewed. Hanna Bergman and Louise Murphy was introduced to the group. They are both trainees and working with SIREUS Project Management. Jens mentioned that he will enjoy paternity leave starting in a couple of weeks and announced that Andreas Eriksson will be his replacement.
2. Christer thanked the participants for the feedback on the project plan and presented a summary of the feedback. Below are some of the topics that were discussed.
 - a. The group talked about the goals & subgoals. There seems to be overlap between some of the activities and the conclusion was that we must be aware of this and propose changes.
 - b. The group also talked about the need for communication between the working groups internal to their universities as well.
 - c. Student exchange and mapping of existing programs (2.1.1) was discussed. Jens from Chalmers mentioned that we need to look into different kinds of exchange programs and volunteered to help our trainees create different categorize of exchange program in our mapping.
 - d. The group agreed that it should be possible to map what exchange program different university is engaged with today. ***[Action: Hanna/Louise to create a template and start the mapping of exchange program with the support of the group]***
 - e. The group had a conversation of what is driving the student exchange. On the bachelor’s level, the group agreed that cultural and the interest in Sweden was a big factor. When it comes to Master’s program, then the subject and research is more important.
 - f. It was also discussed that having an “Ambassador” at the university is a big driving factor. Jens mentioned to the group about their experience with University of Minnesota as one such example. The other group members agreed that this is very important. The challenge is to define the “Ambassador” role and how to recruit those.
 - g. Maria from the Embassy mentioned about her visit to Chicago; universities and also research institutions. She also mentioned Quantum Exchange (<https://chicagoquantum.org/>) as an interesting organization. She also mentioned to the group that a high-level visit from the State of Washington to Stockholm is planned for September 16 and that she has mentioned SIREUS to the organizer. The visit in Stockholm is planned at “Norrskan” and members from the group immediately volunteered to participate if possible. ***[Action: Maria will follow up and inform us if appropriate]***
 - h. The group had a conversation about virtual meeting vs. in-person meeting and decided to try to hold an in-person meeting on September 19th ***[Action: Ingela to try to arrange this meeting]***
3. Christer presented an updated project plan after the feedback from the group. Once all the working groups have had the chance to comment, an updated document (XLSX) will be sent out to all working group members. ***[Action: Christer update and send out]***
4. Top 5 activities were not covered during this meeting and will be brought forward to the next meeting. It would be beneficial for the conversation if all the members could be prepared for this conversation.

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5. Working Group leadership. Christer presented for the group that **Ingela Åberg from LNU** has volunteered, they have had very productive conversations about it and Christer is excited to hand over the group leadership to Ingela as of the next meeting. The group members agreed that Ingela would be an excellent choice and thanked Ingela for “taking a step forward”. **[Thank you Ingela !!!!]**
6. Next scheduled meeting is on September 27th @ 15.00. Christer proposed that the following meeting to be held on November 22nd @ 15.00. The group agreed and Christer will invite to that meeting as well.
7. No other topics was discussed, and Christer thanked the members for the meeting.

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